

## **Dyslexia Guild Membership Application Appeals**

The Dyslexia Guild has clear criteria for each professional grade of membership offered and these can be found on our website, <https://dyslexiaaction.org.uk/da-guild/> and on request.

If you are unsuccessful at any stage of a professional membership application and disagree with the outcome of the assessment, you can submit an appeal detailing why you disagree with the decision for your application. You should refer to the criteria for the grade of membership you are seeking and set out where your qualifications and experience meet those criteria. We recommend you include as much relevant evidence in support of your appeal as possible. Such evidence might include degree certificates, transcripts or course handbooks.

You must submit your appeal in writing to the Dyslexia Guild. Your letter can be sent by email, as an attachment, to [guild@dyslexiaaction.org.uk](mailto:guild@dyslexiaaction.org.uk) and/or by post to:

Guild Membership  
Dyslexia Action  
Centurion House  
London Road  
TW18 4AX

A review will be undertaken by a **Membership Assessor who was not involved with your initial assessment**. The new assessor will review the notes on the basis of the original assessment criteria and with reference to your detailed argument disagreeing with the decision.

The result of the appeal will be sent to you after the review has taken place and no later than 10 working days from receipt of your appeal. The decision of the assessor will be final.

October 2018