

The Dyslexia Guild

CPD Requirements



LITERACY SPECIALISTS • TEACHERS • ASSESSORS

Continuing Professional Development is the way in which professionals ensure that their specialist qualifications, skills and knowledge are regularly updated and remain relevant to the changing and developing environment in which they practice. There are many benefits for undertaking CPD.

Undertaking CPD Activities:

The CPD Standards Research project has been exploring and researching CPD for nearly a decade, and has repeatedly found positive outcomes for individuals to undertake regular, high quality CPD:

- Forward thinking on topical issues
- Qualifications are kept up to date
- New ways of approaching daily work problems and challenges
- Increased promotion and employment opportunities
- Improved self-confidence and belief in work related abilities
- Opportunities to meet like-minded professionals
- Expansion of professional networks

CPD benefits for Dyslexia Guild members

The Dyslexia Guild expects that all members, whatever their grade of membership, engage in relevant Continuing Professional Development (CPD). The Guild provides its members with a wide range of benefits that enable them to do this including:

- Relevant CPD courses across a range of levels and formats
- An annual conference and other attendance-based events
- An online library of books and journals containing a collection of specific resources relating to dyslexia/SpLD and available 24/7
- A biennial journal (Dyslexia Review) and supporting online newsletter (Guild Gallery)

CPD required hours

The Dyslexia Guild recommends that all members achieve a minimum of 30 CPD hours per year across the range of relevant activities.

CPD Logs can be uploaded on the Guild Member's Personal Record or emailed to: guild@dyslexiaaction.org.uk

Requirements for CPD in particular categories of membership

Associate – ADG FE/HE Membership

As agreed with The Dyslexia Guild on offer of ADG FE/HE APEL annual membership.

Please note: if CPD requirements are not met we reserve the right to withdraw membership without refund.

Fellowship

Members upgrading to Fellowship will provide detailed evidence of an ongoing commitment to their personal professional development through recent and relevant CPD as a part of their Fellowship application.

Requirements for CPD for the purposes of Assessment Practising Certificate Renewal only

APC holders (Dyslexia Guild Membership)

Members seeking renewal of an Assessment Practising Certificate (APC) must hold a minimum of 20 hours of relevant Assessment CPD of which 5 hours must be a SASC Approved course from the following **Professional Focus Areas**:

Core areas for CPD

- C1 Principles of psychometrics, statistics, assessment and underlying ability
- C2 SpLD testing methods, interpretation and test materials

Supplementary areas for CPD

- S1 Changes in regulations and legislation relating to SpLDs
- S2 Developments in SpLD research
- S3 Approaches to teaching and support for SpLD

New APC Holders (from 1st September 2018)

SASC has issued the following guidance to encourage the development of assessment and reporting skills. The requirement for additional SASC authorised CPD detailed below is aimed at better supporting those holding an APC for the first time.

Holders of an APC for the first time should participate in at least:

- 5 hours of Authorised CPD each year before their first renewal. This CPD would be authorised by SASC and listed through the SASC website and
- 5 hours CPD, which may not have an assessed element, each year.

Additionally, SASC recommends some of this be mentoring so new assessors can have an opportunity for focused work relating to developing their individual assessment and reflective practice. The provider of mentoring must ensure they have systems in place to quality assure their mentors' practice annually.

- a. Therefore, CPD requirements for 1st time APC renewals are for 30 hours altogether:
 - A minimum of 5 hours SASC authorised CPD each year which is assessed, some of which can be mentoring plus
 - A minimum of 5 hours informal CPD each year
- b. For APC renewals beyond the 1st renewal the requirement remains the same:
 - A minimum of 20 hours of CPD over 3 years, 5 hours of which is SASC authorised.

Mentoring is strongly recommended. Mentoring could be SASC authorised and meet some of the above required authorised hours. Mentoring could also be informal and be counted as fulfilling some of the rest of the CPD minimum requirements.

The overall minimum number of CPD hours for other holders of APCs [i.e. those who have had their 1st APC issued before 1st March 2018] remain a minimum of twenty hours over the three-year period, five of which must be SASC authorised.

Examples of relevant Continuing Professional Development

EXAMPLES OF RELEVANT CONTINUING PROFESSIONAL DEVELOPMENT	
This list provides insight into relevant activities and is not designed to be exclusive.	
Please note: your everyday tutoring does not count as CPD	
Formal/ educational	
<ul style="list-style-type: none"> • Adult Training Courses (Including relevant SpLD leisure and interest courses) • SpLD Conferences, exhibitions and workshops • Further or Higher Education SpLD/Study skills courses • Online courses (eg. Safeguarding and Child Protection SpLD) • Professional SpLD Training • Specialist SpLD CPD courses and qualifications • In-company SpLD training courses 	
Professional Activities	
<ul style="list-style-type: none"> • SpLD Committee representation • In-service SpLD training • Lecturing / teaching/ tutoring in SpLD/Neurodiversity • Professional SpLD Membership or club meetings and activities • Coaching and mentoring* colleagues in SpLD • National SpLD assessor • Professional representation • Public service commitments 	
Self-directed learning (a maximum of 5 hours of annual CPD can be counted in this category although we would expect more to be undertaken)	
<ul style="list-style-type: none"> • SpLD E-newsletters • SpLD information guides on website or in print • Online courses (relevant SpLD accredited and non-accredited) • Reading and review of journal articles • SpLD Television and radio documentary and educational broadcasts • SpLD Webinars 	
Work-based learning relevant	
<ul style="list-style-type: none"> • Coaching and mentoring* colleagues in SpLD • Job rotation, role expansion and promotion training of relevant roles? • Peer review, collaborative discussion, team sharing • SpLD project work / project management • Work shadowing and voluntary work in SpLD/Neurodiversity 	

* general tutoring at your work place with study skills students does not count as CPD.